

# BROCKVILLE WOMEN'S NETWORK - CUNNINGHAM/LOR SCHOLARSHIP APPLICATION FORM

## **SCHOLARSHIP CRITERIA**

Presented to a woman, 25 years of age or older, who is commencing or continuing her post-secondary education at a College, University or other Ministry of Education and Training recognized facility in either a full time or part time program. This award will be given to women who best exemplify the Brockville Women's Network mission of women supporting women.

## **SELECTION CRITERIA**

1. Applications will be accepted year around and the scholarship can be awarded up to three times a year although it is anticipated that awards will be given in June for those commencing or returning to school in September and December for those commencing or returning to school in January.
2. The number of awards given in any given year and the dollar value of those awards will be decided by majority vote of the committee. If the committee wishes to award a single award of \$1,000.00 or more, the decision of the committee must be unanimous
3. The Applicant must attach proof of enrollment in an approved college, university or Ministry of Education and Training facility and a copy of their most recent academic grades.
4. Members of Brockville Women's Network and their immediate family members are eligible to apply for the scholarship providing they are not current members of the executive or the scholarship committee.

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## IMPORTANT NOTES

**NOTE - Application package must be postmarked NO LATER THAN**  
**June 1st for Fall Semester**  
**November 1st for Winter Semester**  
**and be sent to:**

BWN Scholarship Selection Committee P.O. Box 294 Brockville, Ontario K6V 5V5
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**1. APPLICANT INFORMATION (STUDENT)** (Please print)

Mrs.			
Ms.	Family Name	Middle Initial	First Name
Permanent address:			
	<i>apt., street</i>		
	<i>city, province, postal code</i>		
Telephone:	(    )	E-mail:	
Address while attending school (if different) :			
	<i>apt., street</i>		
	<i>city, province, postal code</i>		
Telephone:	(    )	E-mail:	

Which Address should we use (Please circle)                  Permanent                  School

**2. POST-SECONDARY STUDY PLANS**

Name of Educational Institution:	_____
Degree/Diploma sought (e.g. BA, BSc)	_____ Propose Field of Study: _____
Start date of studies:	_____ Length of program (# of years): _____

Have you previously completed a university degree or college diploma? Yes No

Please attach proof of your acceptance and/or registration at your educational institution. If you have not yet been accepted in an educational program, a scholarship may be awarded on a conditional basis pending proof of your acceptance.

**3. ADDITIONAL FINANCIAL ASSISTANCE**

Please provide detail of any other scholarships, bursaries or academic award you will be receiving. (Attach a separate sheet if required)


Are you in a program where you are eligible to apply for Canada or Ontario Student Loan Assistance?  
Yes No

Have you applied for this scholarship before?  
Yes No

If yes, When? \_\_\_\_\_

Outcome? Scholarship Awarded? Yes No

**4. EXTRACURRICULAR ACTIVITIES**

The Cunningham/Lor Scholarship is awarded to a mature female student returning to school who best exemplifies the Women's Network goal of "Women Supporting Women".

Please attach a summary of your community and school involvement and demonstrate how your activities in the community and at school further the goal of "Women Supporting Women".

**5. PLANS FOR FUTURE CAREER**

Please attach a description of your current academic and career goals and how this scholarship, if awarded, will assist you attaining these goals.

## **6. LETTERS OF REFERENCE**

Include two signed letters of reference (refer to last page of this application):

One from a teacher (academic)

One from a person familiar with your extracurricular activities or volunteer/community

Your references are to provide their letter on letterhead wherever possible.

## **7. PRIVACY STATEMENT**

Please read the information below carefully as by submitting your application you are consenting to the collection, use and disclosure of your personal information as summarized below.

### **PURPOSE OF COLLECTION, USE AND DISCLOSURE OF PERSONAL INFORMATION**

Your personal information is being collected on behalf of Brockville Women's Network Scholarship for the limited purposes of processing and evaluating scholarship applications, selecting and processing scholarship recipients and administering scholarship payments once awarded. Your Personal Information will be collected from you and may also be collected from references, secondary and post-secondary educational institutions, government, community or other sources based on the information provided by you in this application. This process will include the release of your personal information to Brockville Women's Network and scholarship selection committee members as well as any other third parties where such release is necessary for scholarship evaluation, selection and administration purposes.

There

will be no other uses or disclosures of your personal information unless required or authorized by law. The personal information being collected in the application is limited to only that information which is necessary for the full consideration of your scholarship application.

### **RETENTION OF PERSONAL INFORMATION**

Brockville Women's Network will retain a permanent listing of the names of the recipients of the Brockville Women's Network Cunnigham/Lor Scholarship in any given year, but otherwise will destroy, erase or render anonymous any of your personal information in their possession.

## **IMPORTANT NOTES**

**NOTE - Application package must be postmarked NO LATER THAN**

**June 1st**

**for Fall Semester**

**November 1st**

**for Winter Semester**

**and be sent to:**

BWN Scholarship Selection Committee  
P.O. Box 294  
Brockville, Ontario  
K6V 5V5

# BROCKVILLE WOMEN'S NETWORK - CUNNINGHAM/LOR SCHOLARSHIP

## LETTER OF REFERENCE - GUIDELINES

You have been asked to write a letter of reference on behalf of a student applying for the Brockville Women's Network – Cunningham/Lor Scholarship. The applicant has been asked to submit two letters of reference written by individuals in support of community service and academic achievement (i.e. past employer, volunteer supervisor or professor not related to the applicant). To assist you in the preparation of this letter, please refer to the instructions and information below.

If you are providing an academic reference please state the length of time and the capacity in which you know the applicant. Your letter of reference should also concentrate on the potential the applicant has to excel in post-secondary studies.

If you are providing a community service reference letter please state the length of time and the capacity in which you know the applicant. Describe their role, their activities and their accomplishments and how their service has impacted the organization or community. In addition, please indicate if the applicant demonstrated exceptional leadership, extraordinary effort and ability to overcome adversity.

The letter should be sent directly to the Scholarship Committee. Please ensure that the letter is typewritten on letterhead, signed and includes your contact information. The student would appreciate a prompt response as the deadline for application is June 1 for Fall Semester and November 1 for Winter Semester.

Thank you very much for taking the time to support a Brockville Women's Network – Cunningham/Lor Scholarship candidate and contributing to a fair selection process.

Kindly send reference letters to the Scholarship Committee by:

- E-Mail: [scholarship@brockvillewomensnetwork.com](mailto:scholarship@brockvillewomensnetwork.com)
- OR
- Mail: BWN Scholarship Selection Committee  
P.O. Box 294  
Brockville, Ontario  
K6V 5V5